

Professional Staff Congress
AFT Local 2334

Grievance Counselor
Based in New York City, NY

Professional Staff Congress, AFT Local 2334, is a progressive, activist union, representing 30,000 faculty and staff at The City University of New York (CUNY). The PSC is seeking to hire an experienced individual who will increase the union's effectiveness in contract enforcement, building the power and agency of the PSC and the diverse instructional staff we represent.

Summary of Responsibilities:

- Respond to member inquiries, conduct investigations, and represent bargaining unit members in the grievance process
- Provide training and support for rank-and-file leaders who perform contract enforcement and attend Weingarten meetings
- Create and deliver presentations educating rank and file members about contractual rights and the grievance process
- Develop and implement strategies to improve contract enforcement across the union
- Work with member leaders and the organizing department to address workplace issues

Qualifications:

- Demonstrated commitment to progressive, multi-racial trade unionism.
- Demonstrated ability to interpret and administer collective bargaining agreements
- 5+ years' experience in a union environment and 2+ years' experience with grievance handling and contract enforcement.
- Excellent written and verbal communication skills.
- Excellent organizational skills and attention to detail.
- Experience communicating and working with a diverse constituency

Compensation and benefits:

For this role, PSC/CUNY offers a competitive salary package of \$77,000 – \$105,000, depending on experience, with excellent benefits, including family medical and dental coverage, a pension and generous paid time off.

If you are excited about this role and feel that you can contribute to the organization, but your experience does not exactly align with every qualification listed above, we encourage you to apply.

The PSC is committed to creating a diverse environment and strives to achieve equity for all as we work towards economic, racial, and social justice. We particularly encourage women, people of color, people with disabilities, LGBTQIA+ and working-class folks to apply.

Schedule: Primarily in person

How to Apply:

Position is open until filled.

Send cover letter and résumé via email only to: Careers@pscmail.org

**25 Broadway, 15th floor.
NY, NY 10004**